



Immigration Legal Services, Education and Advocacy

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**POSITION TITLE: Rural Capacity Building Attorney**

**ORGANIZATIONAL DESCRIPTION:** Justice for Our Neighbors – Nebraska (JFON-NE) is a non-profit organization welcoming immigrants into our communities by providing high-quality legal services, education, and advocacy. JFON-NE is part of the national JFON network.

**RESPONSIBILITIES OF THE POSITION:** The JFON-NE Rural Capacity Building (RCB) Attorney is responsible for the provision of direct legal services to immigrant families in underserved rural Nebraska communities. The RCB Attorney will initially focus on providing services in the Lexington, Grand Island, Crete, and/or Columbus communities. JFON-NE's main office is located in Omaha, NE, but the RCB Attorney's office may be located elsewhere. The position necessitates travel. The RCB Attorney will work on identifying collaborative community partners to help build capacity for the provision of long-term immigration legal services within the targeted rural communities. The RCB Attorney will also work in coordination with established community partners to promote community education and advocacy of immigrants' rights to the end of promoting inclusion of the immigrant community. The RCB Attorney position requires periodic and regular travel to targeted rural communities.

**MAJOR DUTIES:**

- Provide legal counsel and advice to clients who attend JFON-NE immigration legal clinics and consultations, provide direct representation of clients before the Omaha Immigration Court, Board of Immigration Appeals, United States Citizenship and Immigration Services, Immigration and Customs Enforcement, as well as Nebraska County and District Courts
- Oversee JFON-NE's cases involving the legal needs of clients in the targeted geographic areas under the supervision of the JFON-NE RCB Managing Attorney
- Work in collaboration with Nebraska Appleseed, Heartland Workers Center, Centro Hispano, and the Center for Rural Affairs to build capacity and promote inclusion of the immigrant community, with particular focus on targeted rural communities
- Assist in the development of grant proposals and other funding opportunities
- Compile and analyze programmatic statistical information for program reports
- Contribute and steer outreach and education programs

**QUALIFICATIONS:**

- Must have a J.D. and be admitted, or be willing to seek admission, to practice in Nebraska
- Immigration legal experience, as well as experience working in the non-profit sector, is preferred
- Spanish language proficiency is preferred
- Able to work independently, prioritize, take initiative, handle multiple assignments, and meet deadlines
- Excellent oral and written communications skills
- Ability to work sensitively with clients having diverse personalities, lifestyles, cultures, and faiths
- Strong commitment to public interest legal services

**APPLICATION:**

- Salary and benefits are commensurate with experience
- Please send resume, cover letter, references, and writing sample by email to Dearra Godinez at [dearra@jfon-ne.org](mailto:dearra@jfon-ne.org)
- Position will remain open until filled